

MUNICIPAL CORPORATION OF GREATER MUMBAI

CHE/DP/34370/Gen Dt. 08-03-2019

CIRCULAR

Sub. : Requirement of P.R. card as a pre requisite while submitting the application for approval of construction permission.

The Property Registration Card (P.R. card) is a pre-requisite during submission of application for construction permit by owner as per DCPR 10 (3) (ii) a. It is expected that the owner must be in possession of a valid and updated P.R. card as a proof of his/her ownership claim.

Obtaining and verification of the P.R. card is not a procedural part of MCGM's Construction Permit issuance process.

However, only to facilitate those seeking building permission, MCGM has integrated its system with the database of the Revenue Department, Govt. of Maharashtra. Accordingly P.R. Card details of the property can be directly mined from the Revenue Department's database, to make the submission of application for construction permit through Common Application Form (CAF) easier.

It should be noted that verification of ownership and correct plot details is the responsibility of the property owners and Revenue Department, and not of MCGM, and must be conducted prior to the application for building permit. Property owners cannot include and wait for verification after making a building application, by using the link. The verification process conducted and time taken cannot be considered part of building permit process.

This is brought to the attention of property owners and those seeking building permission. All the staff working in building proposal shall take note of this and follow the procedures scrupulously.


08/03/19
(Rajendra Zope)
Ch.E.(D.P.)


(Ajoy Mehta) 8/3/19
Municipal Commissioner